School: Date: ____ Time: _____ First & last Check those that apply to each team member names of team Present Absent I observed a A colleague A coaching team Another coaching team partner & I "consulted" partner & I "consulted" re colleague observed me members Thinking Maps since our teach since teach since last re Thinking Maps since last coaching coaching team our last coaching team last coaching team team meeting meeting meeting meeting Main task(s) / topic(s) addressed today: Questions/concerns/recommendations (or type of additional support needed): Date of next peer coaching team meeting: Time of next meeting: Task(s) / topic(s) for next team meeting: Revised 1-12-04 **Peer Coaching – Collaborative Team Minutes** Date: School: _____ Time: Check those that apply to each team member First & last A colleague A coaching team names of team Present Absent Lobserved a Another coaching team partner & I "consulted" colleague observed me partner & I "consulted" re members teach since last re Thinking Maps since Thinking Maps since our teach since our last coaching team last coaching coaching team last coaching team team meeting meeting meeting meeting Main task(s) / topic(s) addressed today: Questions/concerns/recommendations (or type of additional support needed): Date of next peer coaching team meeting: Time of next meeting: Task(s) / topic(s) for next team meeting:

Peer Coaching – Collaborative Team Minutes

Revised 1-12-04